



Report of the South East Area Leader

Report to Outer East Area Committee

Date: 15th October 2013

Subject: Summary of Key Work

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Cross Gates & Whinmoor Garforth & Swillington Kippax & Methley Temple Newsam		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. The report will detail priority work carried out in the area over recent weeks.
2. The report will provide minutes relating to forums, partnership and sub-group minutes and minutes of Area Chairs.

Recommendations

3. Area Committee will be requested to note the report and raise any queries.

1 Purpose of this report

- 1.1** The report will provide Area Committee with details of key issues and activities in recent months including project work and community engagement.
- 1.2** The report will provide Members with minutes relating to recent community forums and engagement activities, sub group and partnership meetings and minutes of Area Chairs meetings.

2 Background information

- 2.1** The Area Committee Business Plan focuses on community engagement, partnership work, functions delegated to Area Committee, integrated working and locality working. This report will update Area Committee on priority work, including project work and community engagement as well as key issues for discussion.
- 2.2** The report will include relevant attachments such as minutes and partnership working etc.

3 Main Issues

3.1 Children's Services

- 3.1.1** At the September Area Committee a report was provided by Children's Services. A series of questions centred on clusters in the area and it was agreed this would be discussed at the October meeting. Martyn is attending today's meetings to update members on progress.

3.2 Luncheon Clubs

- 3.2.1** A verbal report by Jane Turner who is the area co-ordinator for Luncheon Clubs in Outer East:

3.3 Neighbourhood Centres

3.3.1 Temple Newsam:

- A site visit was held by Ward Members, Area Support and Highways to investigate a possible solution to the longstanding problem of traffic congestion and associated risks outside Whitkirk Primary School. The proposal is for the school to swap some land with Parks to enable a turning circle to be built beside the school entrance.
- Similarly a site visit was held to look at the longstanding problem of overgrown land beside Osmondthorpe Railway bridge. Ideas are now being considered by Cllr Lyons to resolve this longstanding problem.
- Halton traders are undertaking a series of meetings on what traders can do to strengthen the shopping areas. This includes improved signage to raise footfall in all shopping areas, parking signage to the Matalan Car Park to encourage commuters to shop in Halton. The traders are also discussing ways to increase the promotion and efficiency of their meetings.

3.3.2 Garforth & Swillington:

- The Lions have met with Cllr McKenna and AST to confirm everything is in place for the annual Christmas lights switch on. Traders are meeting with Cllr Dobson to suggest that now they have a traders group they could help with extra Christmas activities.
- Relaying of Main Street is progressing on schedule and despite some inconvenience raised by traders in the most affected areas, the project looks set to be completed on time and with the support of affected businesses. Traffic Management, assisted by Area Support, is now seeking planning permission for the Town End scheme as a matter of urgency before the contractors can tarmac the site or progress with the lease.
- Garforth Traders Group is discussing several ideas to make Main Street a more vibrant area. They are acting as an umbrella group to seek a rate reduction from the valuation office, considering an occasional market and the possibility of themed activities. The traders are also discussing ways to ensure better promotion of their activities and meetings.

3.3.3 Kippax & Methley:

- A meeting was held in Kippax by Ward and Parish councillors and officers to consider possible locations for a skateboard park. An enquiry by Cllr Lewis was strongly supported to also feature a trim trail providing exercise for the elderly. A follow-up meeting is scheduled for this month.
- Kippax Neighbourhood Plan began its public consultation phase on Saturday 14th September with a launch from Kippax Central Working Men's Club. Kippax is one of four NP pilots currently underway in Leeds looking at devising a framework for future development in its village. The three ward members and nearly 100 residents attended the event which was launched by Cllr Peter Gruen as Executive Member for Neighbourhoods, Planning and Support Services.
- Several shops are in the process of opening and there have been positive meetings about rejuvenation of two blighted sites: Co-op has announced Peacocks will be opening in available space in their main store and this work is now underway. Following a suggestion from the traders association, a discount store is opening in a recently built unit and is set to open in the first week of October. A longstanding empty shop is being fitted out to open as a nail shop before Christmas. Four businesses have refurbished their shop fronts. A web page is being developed for shopping in Kippax. A trader is encouraging shops to buy flags to add to the Christmas display. When the parish chair attended the most recent traders meeting it was suggested Christmas market stalls and sideshows should extend further down the Street to include a greater number of shops. *Appendix 1.*

3.3.4 Cross Gates & Whinmoor

- A new roof is being placed on St Gregory's Youth and Adult Centre as the previous one has been leaking over a long period. The refurbishment was funded by corporate property management.

- The field behind St Gregory's has now been cut by Parks & Countryside with funding provided by Outer East Area Committee.

3.4 Yorkshire in Bloom success

3.4.1 The Outer East area enjoyed great success in 2013 Yorkshire in Bloom with:

Village Category: Ledston - Silver Gilt

Large Village Category: Great & Little Preston – Silver Gilt

Micklefield - Silver Gilt

Urban Community Category: Swillington - Silver

Allerton Bywater - Silver Gilt

Kippax - Gold and Category Winner.

RHS It's Your Neighbourhood Category: Coupland Rd, Garforth - Thriving Award

3.4.2 Garforth and Kippax are also entering 2013 Britain in Bloom for which the results will be brought to the December Area Committee.

3.4.3 Overall Leeds received The Yorkshire in Bloom Chairman's award for services to the In Bloom Initiatives and Leeds won Gold and Category Winner in the Large City section.

3.5 Update on Thorpe Park

3.5.1 At the September 2012 meeting of the Outer East Area Committee, Members agreed to feature updates on Thorpe Park as a standard item on the Agenda.

3.5.2 Representatives of Thorpe Park and Planning have been invited to attend today's meeting to provide updates and answer any questions from Members.

3.6 Older Persons Event Week 2013

3.6.1 The Older Persons Event Week is funded by Outer East Area Committee and the 2013 events year ran from 30th September to 4th October. In a new venture, the Halton Moor based Halton Moor and Osmondthorpe Project for Elders (HOPE) are due to hold an extra event on 21st October.

3.6.2 The events engage with the over 60s in a fun environment whilst helping them access information and support which they may not know existed. The 2013 event provided information stalls in the morning followed by a buffet lunch and entertainment in the afternoon.

3.6.3 Events were held in Preston Village Hall, St Gregory's Youth & Adult Centre, Swarcliffe, Kippax Central Working Men's Club, Christ Church Halton, Garforth NET buildings and The Anchorage, Halton Moor.

3.7 Area Lead Members

3.7.2 It is proposed to Members that an update on the joint meetings is included in the Key Issues report to each Area Committee at which point Area Leads can draw members' attention to issues they wish to raise through the chair. (*Appendix 2*)

3.7.3 The first joint meeting of the four OE Area Leads took place on 4th September. It was agreed to continue regular updates between with attendance by officers in addition to the leads' on-going work. The first meeting of the Children & Young People sub group was on 23rd September.

3.8 Community Engagement

3.8.1 Community forums have been held in:

- Cross Gates on Wednesday 9th October (Minutes from 17 July are attached as *Appendix 3* and minutes from the October forum will be presented to the next meeting)
- Halton on Thurs 10th Oct. (minutes will be presented to the next meeting),
- Halton Moor on Tues. 8th Oct (minutes to be presented to the next meeting)
- North Whinmoor on Mon 7th Oct (Minutes from 15 July are attached as *Appendix 4* and minutes from the October forum to be presented to the next meeting)
- Swarcliffe on Wed 2nd Oct (minutes will be presented to the next meeting)

3.8.2 Community forums are to be held in:

- Kippax and Methley on Wed 16th Oct and minutes will be presented to the December AC.
- Garforth & Swillington on Tues 22nd Oct and minutes will be presented to the December AC.

3.9 Area Chairs' meeting

3.9.1 Minutes of the June meeting (approved in September) are attached as (*Appendix 5*) and include:

- Targeted Youth Work – Area Formula
- Review of ALMOs and Housing Management Arrangements
- Strengthening the Council's Relationship with Parish and Town Councils
- Area Committee Meetings' Workshop
- West Yorkshire Police restructure
- Community Radio – joint funding proposal

3.9.2 Minutes of the Area Chairs Forum held on 6th September will be presented to the December Area Committee.

3.10 Partnerships and Area Committee Sub Groups

3.10.1 Environmental sub-group: The Environmental Sub group meeting was held on 12th September and the minutes are attached as *Appendix 6*.

3.10.2 **Divisional Community Safety Partnership (DCSP):** The next meeting is on 24th October at The Reginald Centre and minutes will be presented to the December Area Committee meeting.

3.10.3 **Health & Well Being Partnership:** The partnership has undertaken a review on the role and future priorities. The new partnership process is attached as *Appendix 7*.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 The projects in sections 3.1, 3.2, 3.3, 3.5 and 3.7 form the main part of the face-to-face community engagement strategy.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Under equality legislation the Council has a legal duty to pay due regard to the need to eliminate and promote equality in relation to race, disability, gender, age, sexual orientation, pregnancy and maternity, and religion or belief.

4.2.2 The main section of this report provides details of activities around community engagement and the delegation of environmental services to Area Committees that support this legal duty.

4.3 Council Policies and City Priorities

4.3.1 The proposals contained within this report contribute to the existing targets and priorities set out in the Council's Policy Framework in the following plans:

- Vision for Leeds
- Safer & Stronger Communities Plan
- Children & Young Peoples Plan
- Health & Well Being City Priority Plan

4.4 Resources and value for money

4.4.1 There are no new resource implications contained in this report other than funding that has previously been agreed by Area Committee from its revenue budget.

4.5 Legal Implications, Access to Information and Call In

4.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are no longer eligible for Call In.

4.5.2 There are no key or major decisions being made that would be eligible for Call In.

4.5.3 There are no legal implications as a result of this report.

4.6 Risk Management

4.6.1 This report provides an update on project work and key issues in Outer East. Any projects funded from the Well Being Budget or undertaken by the Area Support Team are risk assessed.

5 Conclusions

- 5.1 The report provides up to date information on key work and key issues for Area committee to consider. Members are requested to note the content of the report and raise queries relating to issues raised within the report.

6 Recommendations

- 6.1 Area Committee is asked to note the report and raise any queries.

7 Background documents

- 7.1 There are no background documents.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.